



## Village at the Harbor

### Job Description

**Job Title:** Dishwasher and Server

**Reports To:** Dining Services Director

#### Position Summary:

Responsible for assisting the Chef with maintenance of kitchen by washing dishes, wiping down counters, serving food to residents, collecting dirty dishes from the dining room and more. This position is weekend-only from 11:30-2:30 pm, Saturday and Sunday.

#### Responsibilities:

1. Adheres to and conveys a philosophy that supports the dignity, privacy, independence, choice, and individuality of tenants.
2. Works dynamically with the on-duty Chef to assist with meal preparation and clean up, including but not limited to washing dishes, wiping down counters, serving food to residents, collecting dirty dishes from the dining room.
3. Follows cleaning schedules and sanitation checklists to ensure kitchen and food service areas are maintained in a clean and sanitary condition.
4. Visits with tenants in the dining room to assure tenant satisfaction.
5. Reports any abuse, suspected abuse, or alleged abuse to the appropriate agency(s).
6. Performs all other duties as assigned.

#### Qualifications:

1. Desire to work with the elderly in an environment that upholds their privacy, dignity, choice, independence and individuality.
2. Working knowledge of the rules and regulations related to health and safety in food preparation.
3. Ability to organize and utilize time appropriately to accomplish assigned tasks.
4. Able to regularly lift up to 30 pounds, to occasionally lift more than 50 pounds, and to spend long periods of time standing.
5. All general staffing requirements:
  - Free of communicable disease
  - Criminal record clearance
  - Current First-Aid certification
  - Ability to read, write and understand English
  - General understanding of the needs of the elderly



- Willingness to learn

**Education and Experience:**

Must be at least 18 years of age. High school graduate or equivalent GED required. Must maintain current first-aid certification.

I have read the above job description, understand the conditions set forth therein, and will perform these duties to the best of my ability.

Employee \_\_\_\_\_ Date \_\_\_\_\_

Supervisor \_\_\_\_\_ Date \_\_\_\_\_